



We are glad to inform you on the procedures to follow in order to be admitted as an exchange student/free mover at University Pablo de Olavide.

**APPLICATION FORM: - DEADLINE:** You can find it in the email you have received where this document is attached.

Please complete the [online application form](#). Follow the steps you will find in the document attached to our email.

-Documents required:                -A scanned copy of your passport/ID-card  
  -A scanned passport photo or selfie.

(We do not need your learning agreement now)

In case you have technical issues please contact us via TIKA

(<https://www.upo.es/tika/web/index.php>) attaching a screenshot before the deadline we have set in the email you have received where this document is attached.

#### **WELCOME MEETINGS:**

We are holding some information meetings for international students at the beginning of the semester. You will receive all relevant academic, administrative information and about your stay in Seville. Attendance is **strongly recommended**.

-> Please, select one of these options when filling in the application form in order to confirm the meeting you will attend:

- 10/09/2024

- 13/09/2024

- NINGUNA (in case you cannot attend these meetings, please select this option and inform us [via TIKA](#) about the reasons). <- *This is the option you should choose if you have been nominated only for the 2<sup>nd</sup> semester.*



UNIVERSIDAD  
**PABLO DE  
OLAVIDE**  
SEVILLA

Área de Relaciones Internacionales y Cooperación



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#### ADMISSION LETTER:

After verifying your application, we will send you an email with your admission letter with a personal student code. **In case you do not complete your application or it is not eligible we will consider your nomination as cancelled. You will be considered an Exchange student (Erasmus or whatever programme) at our University only once you have received this letter.**