

Instrucciones “application form”

Solicitud de admisión/Application Form

You must access to the application form on-line, you must fill all data and click to "Registrar solicitud/Send". You will then have to print out the application form. You need to scan and include (pdf o jpeg format) your passport or Id Card and a photo (jpg format) to crop your face for your student card.

Choose the program you belong to and click “access”

Please, choose the program

Please, choose the program

Access to application form on-line

Los estudiantes deben acceder al formulario on-line, completados los datos personales debe clicar en "Registrar solicitud/Send". Por último es necesario que se imprima el formulario relleno, y lo conserves. Necesitas escanear tu pasaporte (en formato pdf o jpeg) para incluirlo en el formulario y una foto (formato jpg) en la que puedas recortar tu cara para tu carnet de estudiante.

Por favor, escoge el programa de intercambio

Por favor, escoge el programa

Acceso al formulario de solicitud on-line



Datos personales/Personal Data

All fields must be filled in

Apellidos/Family Name:

Nombre/Name:

nº pasaporte/passport no. or Id Card:

Fecha de nacimiento/date of birth: día: mes: año/year:

Sexo/Sex:

Nacionalidad/Nationality:

Dirección/address:

Código postal/postal code:

Localidad/Town:

País/Country:

Teléfono:

Movil/mobile:

E-mail:

Universidad de Origen/Home University

País/Country:

Universidad/University:

Área:

Estancia/Period of stay:

Adjunta copia de tu pasaporte/Attach passport copy

Fichero/File: No se ha seleccionado ningún archivo.

Adjunta una foto para tu carnet/Attach a passport photo for your student card

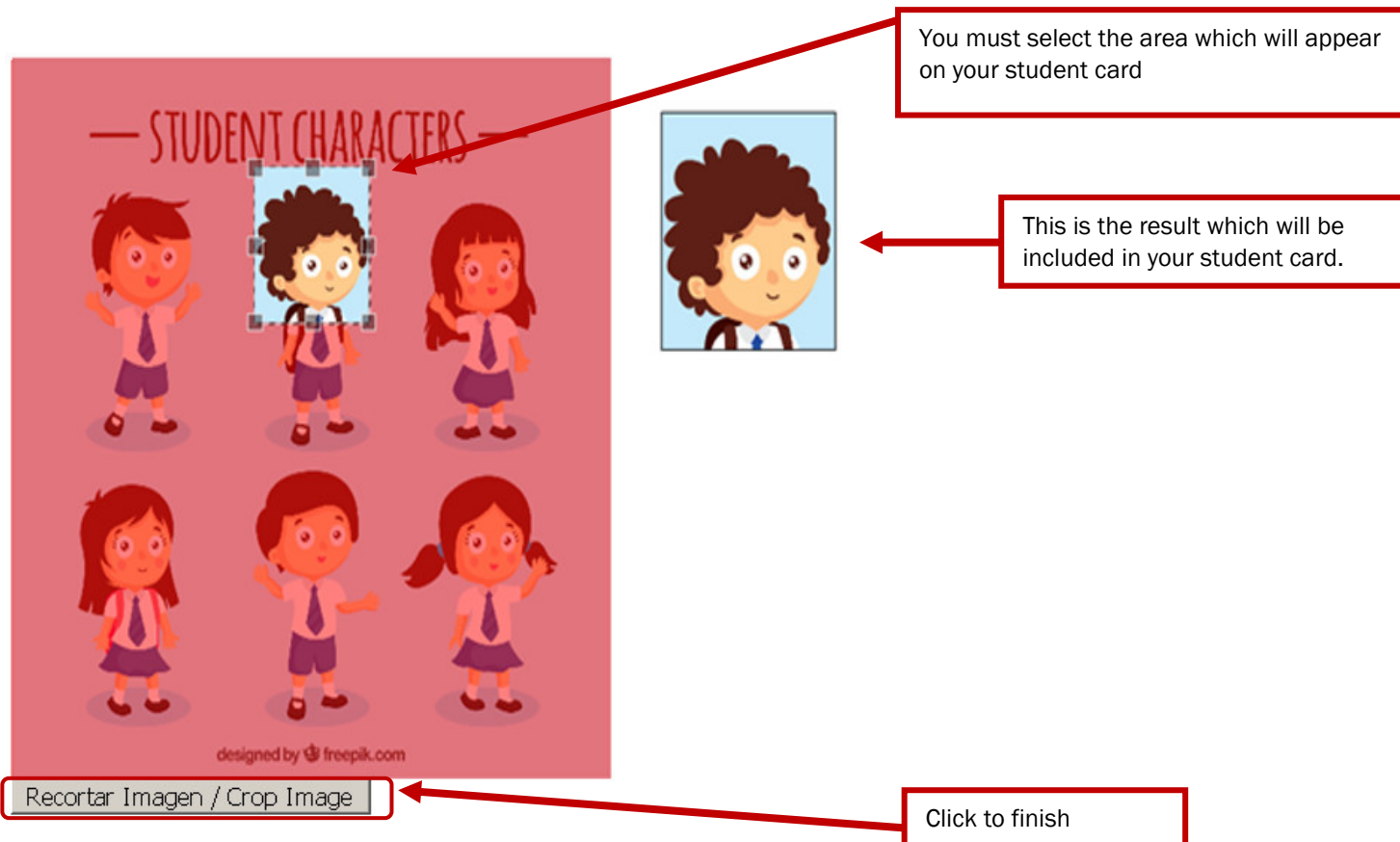
Fichero/File: No se ha seleccionado ningún archivo.

You must scan your passport or National ID (both sides, front and back) in jpg or pdf and it can't be bigger than 2MB

You must add a photo of your full face and in colour, where you can select and crop your face. This photo will be used for your student card. Only jpg format is admitted. You can take the picture with your smartphone.

Click to submit your application.

*****Por favor, recorte la foto para su carnet / Please, crop the passport photo*****



The screenshot shows a web interface titled "STUDENT CHARACTERS" with a grid of six cartoon characters. A red dashed box highlights the middle character, a boy with curly hair. To the right, a separate box shows the cropped version of this character. A red arrow points from the dashed box to the cropped image. Below the grid is a button labeled "Recortar Imagen / Crop Image".

You must select the area which will appear on your student card

This is the result which will be included in your student card.

Click to finish

*** Salir sin recortar foto, no se guardará nada/exit without cropping image, the details have not been saved**

If you click here, you will exit and none of your details (personal details nor picture) will be saved. You will have to complete again your application.

ÁREA DE RELACIONES INTERNACIONALES Y COOPERACIÓN
SOLICITUDES ON-LINE

Once your application has been properly submitted, you will see this message. You must print or save your application as a proof of submission.

Tiene registrada la siguiente solicitud como estudiante de intercambio, si quieres modificarla escribe un mensaje a incoming@upo.es

Debes imprimir la solicitud y conservarla

You have done the following application, if you want to modify it, send a message to incoming@upo.es

You must print the application, please save a copy of your application:

*** Ver resguardo de solicitud/print your application form**