



**CONTENIDO - ORAL COMMUNICATION SKILLS**

	TOPIC	LANGUAGE & STRATEGIES
<b>MÓDULO 01</b>		
<b>MAKING CONTACT &amp; NETWORKING</b>	Meeting visitors on arrival	Attitudes to time in different cultures
	Talking about the weather	
	Talking about plans	
	Starting a conversation with a stranger	Safe small-talk topics
	Talking about your company/university	Ending a conversation politely
	Trying out new small-talk topics	
<b>MÓDULO 02</b>		
<b>WELCOMING VISITORS</b>	Welcoming visitors to your workplace	Using first names
	Talking about your workplace	Asking for clarification
	Offering a visitor refreshments	
	Giving directions in a building	
	Introducing a visitor	
<b>MÓDULO 03</b>		
<b>DEBATES</b>	Debates about current affairs/topics of interest	Discourse markers
		Linking strategies
		Taking the floor
		Agreeing and disagreeing
<b>MÓDULO 04</b>		
<b>GETTING ACQUAINTED</b>	Making small talk before a meeting	Talking about mutual acquaintances
	Talking about free-time activities	Moving from small talk to work
	Talking about personal possessions	Keeping a conversation going
	Talking about travel and places you have visited	
<b>MÓDULO 05</b>		
<b>ENTERTAINING A VISITOR</b>	Showing a visitor around	Used to
	Talking about the place where you live	Using tourist information
	Recommending things to do and places to see	Talking about origins
	Giving directions in a town or city	Dealing with invitations