

## GUÍA DOCENTE

### 1. DESCRIPCIÓN DE LA ASIGNATURA

<b>Grado:</b>	<b>Educación Social</b>
<b>Doble Grado:</b>	<b>Trabajo Social y Educación Social</b>
<b>Asignatura:</b>	<b>Preparing for International Work Experience</b>
<b>Módulo:</b>	
<b>Departamento:</b>	<b>Educación y Psicología Social</b>
<b>Semestre:</b>	<b>Segundo</b>
<b>Créditos totales:</b>	<b>4,5</b>
<b>Curso:</b>	<b>4º o 5º</b>
<b>Carácter:</b>	<b>Optativa</b>
<b>Lengua de impartición:</b>	<b>Inglés</b>

<b>Modelo de docencia:</b>	<b>A1</b>	
<b>a. Enseñanzas Básicas (EB):</b>		<b>70%</b>
<b>b. Enseñanzas de Prácticas y Desarrollo (EPD):</b>		<b>30%</b>
<b>c. Actividades Dirigidas (AD):</b>		<b>No hay</b>

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### 2. RESPONSABLE DE LA ASIGNATURA

Responsable de la asignatura	
<b>Nombre:</b>	<b>Rosa M<sup>a</sup> Rodríguez Izquierdo</b>
<b>Centro:</b>	<b>Facultad de Ciencias Sociales</b>
<b>Departamento:</b>	<b>Educación y Psicología Social</b>
<b>Área:</b>	<b>Didáctica y Organización Educativa</b>
<b>Categoría:</b>	<b>Profesora Titular de Universidad</b>
<b>Horario de tutorías:</b>	<b>Se establecerá de mutuo acuerdo con los estudiantes.</b> <b>Los días establecidos se dará cita por correo.</b>
<b>Número de despacho:</b>	<b>Edif. 11.2.22</b>
<b>E-mail:</b>	<b>rmrodizq@upo.es</b>
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### 3. UBICACIÓN EN EL PLAN FORMATIVO

#### 3.1. Descripción de los objetivos

By the end of the course, the student will have to:

1. Have a cover/motivation letter
2. Count on a CV in English
3. Be able to maintain a job interview in English
4. Localize the country, program and grant to work/study abroad

#### 3.2. Aportaciones al plan formativo

This course is designed to help you develop skills and perspectives to enable you to get the most out of your international experience. Therefore, it is especially recommended for those students thinking to work or pursue their studies/internship abroad. It intends to provide the skills and tools they need for a global career. Students will be introduced to various theoretical and practical perspectives that deal with working/studying overseas. By the end of the semester students will have developed cultural competence, ethical practice and global citizenship. In addition, it will provide you with information about the study abroad process and the practical aspects of studying abroad. It will not teach you how to live in a specific host country, but it will provide you with the resources necessary to maximize your learning experience both during your time abroad and when you return home. Student will do research to tailor this class experience to fit your individual needs in relation to a chosen host culture. General intercultural communication techniques, vital in preparing you for the different views, values, and customs you may encounter will be integrated into class discussion.

#### 3.3. Recomendaciones o conocimientos previos requeridos

In addition to written work, students will give presentations, lead discussion, and participate in various kinds of group activities. Therefore they need to have a good knowledge of working English, both written and oral.

Please, notice this is not an English class or a course to learn English. Nevertheless, by using English your language skills will improve during the course.

Student will get more of this course if his/her level is Advanced.

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### 4. COMPETENCIAS

#### 4.1 Competencias de la Titulación que se desarrollan en la asignatura

G3. Tengan la capacidad de reunir e interpretar datos relevantes (normalmente dentro de su área de estudio) para emitir juicios que incluyan una reflexión sobre temas relevantes de índole social, científica o ética.

G4. Puedan transmitir información, ideas, problemas y soluciones a un público tanto especializado como no especializado.

G.8. Desarrollar competencias en el Campo del emprendimiento o de la cultura emprendedora.

G14. Desarrollar apertura hacia el aprendizaje a lo largo de la vida, buscando y compartiendo información con el fin de favorecer su desarrollo personal y profesional, modificando de forma flexible los propios esquemas mentales y pautas de comportamiento para favorecer su mejora permanente, versatilidad y adaptación a situaciones nuevas o cambiantes.

#### 4.2. Competencias del Módulo que se desarrollan en la asignatura

E3. Diagnosticar y analizar los factores y procesos que intervienen en la realidad sociocultural con el fin de facilitar la explicación de la complejidad socioeducativa y la promoción de la intervención.

E4. Diseñar, planificar, gestionar y desarrollar diferentes recursos, así como evaluar planes, programas, proyectos y actividades de intervención socioeducativa, participación social y desarrollo en todos sus ámbitos.

E6. Mediar e intervenir, asesorando, acompañando y promocionando a personas y grupos en situación de necesidad.

E7. Adquirir las habilidades, destrezas y actitudes para la intervención socioeducativa.

E8. Afrontar los deberes y dilemas éticos con espíritu crítico ante las nuevas demandas y formas de exclusión social que plantea la sociedad del conocimiento a la profesión del educador/a social.

E9. Conocer, comprender y desarrollar las posibilidades que ofrecen las TIC en el ámbito de la intervención socioeducativa y sus procesos de gestión y organización.

#### 4.3. Competencias particulares de la asignatura

1. Gain knowledge of the world's resources and global economy.
1. Articulate an understanding of elements that are necessary for effective global career.
2. Developing cultural competence, ethical practice and global citizenship.
3. Providing cross-cultural learning and exposure to culture.
4. Giving students' confidence in an international and globalised world.
5. Facilitating the skills and tools they need for a global career.
6. Be able to write a Europass CV.
7. Be able to write a statement of purpose.

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### 5. CONTENIDOS DE LA ASIGNATURA (TEMARIO)

Reasons to study/work abroad

PP: Prepare & plan

Identify your skills

Program/country you would like to work/study in

Scholarships & grants for study abroad

Statement of purpose/cover letter

Building your international resume

Break the language barrier

International interview

Cultural shock

Learn the culture & work etiquette

Become intercultural competence

Prepare yourself mentally to leave & to return home

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### 6. METODOLOGÍA Y RECURSOS

The class is organized around cross cultural exercises and class discussion. Therefore, class attendance at all sessions and active participation are expected.

The first class hour will be lecture, followed by student presentations and structured discussion. Several video/DVDs will be shown & discuss in class.

Participating enthusiastically in the group activities and structured discussions is extremely important. Participation in class discussion is an important and vital part of this course. Discussing and processing the weekly topics, understanding and contributing various points of view mark the beginning of your study/work abroad experience.

### 7. EVALUACIÓN

#### *Active participation in class (20%)*

Students are expected to keep up with all assigned readings. Students *must* attend class and participate. Students who miss more than 3 classes will lose credits.

#### *Initial Paper - Expectations (10%)*

This paper should answer/address the following questions in light of the introduction to the course and a thorough reading of the syllabus: What are your expectations of this class? What are your personal goals for your time abroad (study, work, learn the language, teach Spanish, etc.)? Given what you have read in the syllabus, how do you hope the course will assist you in achieving those goals? In what areas do you feel confident about your international experience? What apprehensions do you have? Which program/country you would like to work/study in? (minimum of 2 full pages, 12 point Times New Roman font, 1,5 spaced).

#### *Group work (5%)*

Students in small groups will provide information to their class mates on how to write a good cover letter/statement of purpose, how to face successfully an interview (job & admission), how to find a scholarship, etc. Students will be divided into small groups (2-3 per topic).

#### *Responses on FB (5%)*

These consist of sharing relevant information on topics related to the course. You will post them on FB of the class. Do not provide an analysis or summary; give us your response to the information.

#### *CV and cover letter (15%)*

Students will write their cover letter and CV in English.

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### *Workbook (20%)*

The workbook is your guide to safe and practical living abroad. The purpose of this assignment is to help you prepare for making responsible decisions in your new environment in regard to finances, health, personal security, language requirements, procedure, main facts of the country (brief history, cultural aspects, etiquette, core values, etc.), visa requirements, etc. You will be graded on how useful the information you gather will be to you. Thus, your answers in each section should be complete and comprehensive with an eye to how each section will personally impact your study/work abroad experience (minimum of 10 full pages, 12 point Times New Roman font, 1,5 spaced, 1" margins)

### *Reflection Paper (10%)*

This paper should answer/address the following questions in light of each of the exercises/assignments you have completed for your coursework. What were the most important ideas and concepts you encountered in this course? How will you apply them during your time abroad? What changes in your perspective on yourself, your host country, and your own culture have taken place? How and why has this occurred? What do you feel you still have left to learn before you go abroad? How will you go about learning more in that area(s)? What do you anticipate that you will only be able to learn by being in your host culture? What will you do to prepare yourself for feelings of discomfort so that you can work through them and continue your growth? (minimum of 3 full pages, 12 point Times New Roman font, 1,5 spaced, 1" margins)

### *Presentation (10%)*

Students will give presentations, lead discussion, and participate in various kinds of group activities. Each student will give a formal presentation of their work at the end of the course, time limit to be determined on the basis of enrollment.

### *International Student Interview (10%)*

For this assignment you will need to seek out an international student from the country you have identified as your host for your time abroad. If you have not yet identified a student from your host country, find a student from a nearby country or similar culture. Be sure to inform the student about your assignment and the nature of the questions you will ask before you ask him or her to commit to the interview. You will also need a cultural artifact to share with the class representing your interviewees host country.

There is no final examination.

## **8. BIBLIOGRAFÍA GENERAL**

Chen, G. M. & Starosta, W. (1998). *Foundations of intercultural communication*. Boston: Allyn and Bacon.

Hook, J. (2003). *Working across cultures*. Stanford. CA: Stanford University Press.



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Greenholtz, J. (2000). Assessing cross-cultural competence in transnational education: The intercultural development inventory. *Higher Education in Europe*, 25, 411-16.

Marcum, J. A. (2001). What direction for study abroad? Eliminate the roadblocks. *The Chronicle of Higher Education, The Chronicle Review*, B7-8.

### Webgrafía

Study abroad: <http://www.studyabroad.com/articles/how-to-prepare-for-study-abroad.aspx>

Williams, T. (2005). Impact of study abroad on students' intercultural communication skills: Adaptability and sensitivity. 23.  
<http://www.aaplac.org/library/WilliamsTracy03.pdf>